



City of Las Vegas
Parks and Recreation
Municipal Sports Unit

ALLOCATION FIELD MAINTENANCE FORM

FOR THE FIELD APPOINTMENT, CALL THE APPROPRIATE PARKS' REPRESENTATIVE LISTED ON THE BACK OF THIS FORM.

LEAGUE NAME	PARKS MEETING DATE
LEAGUE PRESIDENT	PHONE
LEAGUE MAINTENANCE CONTACT	PHONE
CLV CREW LEADER	PHONE
PARK(S) WHERE SPORTING EVENT WILL BE HELD	

FOR FIELD ISSUES, CONTACT THE APPROPRIATE PARKS' REPRESENTATIVE LISTED ON THE BACK OF THIS FORM.

LEAGUE MAINTENANCE:	REVIEWED
RESTROOMS: LOCATION OF ALL RESTROOMS AT THE SITE. CLEANING AND MAINTENANCE PROCEDURES HAVE BEEN REVIEWED.	<input type="checkbox"/>
LOCATION OF TOILET PAPER: LEAGUE AGREES TO KEEP RESTROOMS ADEQUATELY STOCKED WITH TOILET PAPER.	<input type="checkbox"/>
TRASH AND RECYCLING BINS: LEAGUE AGREES TO EMPTY ALL TRASH AND RECYCLING RECEPTACLES AND PUT IN NEW PLASTIC LINERS BEFORE BINS OVERFLOW.	<input type="checkbox"/>
LOCATION OF DUMPSTER: LEAGUE AGREES TO PUT ALL REMOVED BAGS OF TRASH AND RECYCLING IN THE PROPER DUMPSTERS.	<input type="checkbox"/>
LEAGUE TO INFORM & ENFORCE THAT ALL PARTICIPANTS AND SPECTATORS ARE RESPONSIBLE TO TAKE TRASH OUT OF THE PARK WHEN THEY LEAVE.	<input type="checkbox"/>
LOCATION OF ALL HOSE BIBS: LEAGUE WILL FURNISH ALL HOSES NEEDED FOR CLEANING.	<input type="checkbox"/>
LEAGUE IS RESPONSIBLE FOR CLEANING OUT ALL BULL-PENS, DUGOUTS, SIDELINES, AND SURROUNDING FIELD AREAS AFTER EACH PRACTICE, LEAGUE GAME OR SPORTING EVENT.	<input type="checkbox"/>
FIELD PREPARATION HAS BEEN REVIEWED WITH THE LEAGUE MAINTENANCE CONTACT. ALL FIELDS WILL BE PROPERLY PREPARED FOR PLAY INCLUDING INFELD DRAGGING, LINING, BASES, GOALS, NETS, AND CONES.	<input type="checkbox"/>
LEAGUE RESPONSIBILITIES:	REVIEWED
WISH LIST HAS BEEN SUBMITTED AND DISCUSSED WITH THE CLV REPRESENTATIVE AND TURNED IN.	<input type="checkbox"/>
LEAGUE WILL INFORM TEAMS THAT THEY MUST MOVE THEIR FIELDS PERIODICALLY TO AVOID WEAR PATTERNS. THIS PERTAINS TO NATURAL GRASS FIELDS FOR SOCCER AND FOOTBALL ONLY.	<input type="checkbox"/>
LEAGUE IS RESPONSIBLE TO ORGANIZE A FIELD DAY TO FULLY CLEAN THE FIELD. ALL LEAGUE PARTICIPANTS, BOARD MEMBERS AND PARENTS WILL PARTICIPATE TO FULLY CLEAN THE PARK INCLUDING THE REMOVAL OF SUNFLOWER SEED SHELLS. LEAGUE WILL CONTACT PATRICK VAUGHN (274-0681) TO SCHEDULE THE DATE OF THE EVENT.	<input type="checkbox"/>
LEAGUES WILL NOT USE ANY STAKES OF ANY TYPE IN THE SECURING OF ANY EQUIPMENT.	<input type="checkbox"/>
LEAGUES WILL CONVEY TO SPECTATORS AND PARTICIPANTS THAT STAKING IS NOT PERMITTED (INCLUDING USE OF UMBRELLAS/SHADE STRUCTURES)	<input type="checkbox"/>
OTHER ISSUES:	

LEAGUES: I HAVE RECEIVED INFORMATION ON THE ITEMS CHECKED ON THIS FORM AND UNDERSTAND THE RULES FOR USAGE OF THE FIELDS LISTED ABOVE. I FULLY AGREE TO COMPLY WITH THE RULES AND REGULATIONS OUTLINED. I HAVE HAD AN OPPORTUNITY TO ASK QUESTIONS AND CLARIFY EXPECTATIONS. ANY ISSUES OF CONCERN HAVE BEEN ADDRESSED WITH CLV STAFF.

LEAGUE PRESIDENT SIGNATURE	DATE
LEAGUE MAINTENANCE SIGNATURE	DATE

CITY OF LAS VEGAS: I HAVE MET WITH THE PERSON LISTED ABOVE AND HAVE REVIEWED THE ITEMS ON THE CHECKLIST WITH THEM. THEIR "Wish List" HAS BEEN RECEIVED AND DISCUSSED.

PARKS REPRESENTATIVE	DATE	
MSU REPRESENTATIVE	DATE	
PERMIT ISSUED BY	RESERVATION #	DATE



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Park's and Open Spaces
Field Assignment Sheet

Supervisor: Patrick Vaughn (702) 274-0681	
Sports East - Trevor Odders - 702-283-7322	Sports West - Ron Baum - 702-249-6525
All American	Bettye Wilson
Baker	Brinley MS
Cragin	Buckskin Basin
Doolittle	Centennial
Ed Fountain Park	Children's Memorial
Freedom	Dexter
Gibson MS	Doc Romeo
Hadland	Garside MS
Johnson MS	Heers
Kellogg-Zaher	Katz
Leavitt	Lied MS
Lorenzi	Majestic
Mike Morgan	Mountain Ridge
Rafael Rivera	Teton Trails
Rainbow Family	Thunderbird-Viper
Rex Bell ES	Veteran's
Selby	
Wasden ES	
West Prep MS	